



## Item 7.6

18 February 2023  
Edenbridge Town Council  
Town Council Offices  
Doggetts Barn  
72A High Street  
Edenbridge  
TN8 5AR

Dear Trust Committee,

**Edenbridge Community Infrastructure Board (CIL) – Award of grant to Friends of Hever Primary School for outdoor improvements longevity project - £24,659.72**

Thank you again for the above CIL award which is much needed by our primary school. As per our application, I am writing to request the funds in advance of the commencement of the build as we do not have the funds as a PTA to purchase the equipment upfront.

Caroline Leet has confirmed the Terms of the payment are as follows: *Payment will be paid by BACS direct to the Friends of Hever School account upon receipt of a copy invoice in the name of Friends of Hever Primary School for the purchase and installation works upon completion of the project. Awards are valid for 5-years from the date the award was made; you have until 21 November 2027.*

We will happily provide a copy of the invoice for the purchase of equipment and installation works, but we will not be able to pay the invoice without the CIL funding. Would it be possible for the funds to be released on production of the invoice, we will then send a receipt immediately on payment so you can see the money has been used for the project requested?

Without the grant funding the PTA turnover is only around £5k, most of this raised in the summer so I hope this is something you will consider.

We are of course happy to hear other proposals of how we can make this work.

Thank you for your time.

Yours Faithfully,

Amy House  
Chair for the Friends of Hever School Committee