

Edenbridge Town Council Risk Assessment - Level 2 - Open Spaces						Risk Assessment current review October2023	Monitoring - employ Head Groundsman &			Residual		
Risk No	Hazard / Activity (Location)	Risk	Severity	Likelihood	Total	Existing Controls	Date	Owner	Severity	Likelihood	Total	Comments
OS01	Surfaces uneven/slippy	Slips, trips, falls	3	3	9	Prompt response	Quarterly	HG	2	3	6	
		Personal injury				Repaired/cleaned soon as practical,		DC				
		Insurance claim				immediately if serious H&S hazard						
						Visual inspection by groundstaff ongoing		HG				
						Cllrs and public encouraged to report hazards.		Council				
						Insurances held: PL and EL	Annual	RFO				
						Cemetery/churchyard graves inspection						
						Recorded summer/winter	Bi-annual	HG				
						Salt-grit on sites kept topped up		HG				
OS02	Structure collapse: Walls or fences	Trips, falls, injuries	3	3	9	Prompt response	Quarterly	HG	3	2	6	
	Memorials	Insurance claim				Repaired as soon as practical,		DC				
						immediately if serious H&S hazard						
						Visual inspection by groundstaff ongoing		HG				
						Cllrs and public encouraged to report hazzards		Council				
						Insurances held: PL and EL	Annual	RFO				
		Crush injuries	5	2	10	Prompt response	Quarterly	HG	4	1	4	
		Insurance claim				Repaired as soon as practical,		DC				
						immediately if serious H&S hazard						
						Visual inspection by groundstaff ongoing		HG				
						Cllrs and public encouraged to report hazzards		Council				
						Memorials inspection recorded sunner/winter	Bi-annual	HG				
						Fixing Masons comply with ETC's H & S Policy	Annual	BM				
						H&S policy						
						Insurances held: PL and EL	Annual	RFO				
OS04	Trees/debris falling	Personal injury	5	2	10	Prompt response, visual checks	Bi-annual	HG	2	3	6	
		Damage to property				Periodic (2yearly) external survey	Bi-annual	DC				
		Insurance claim				Insurances held: PL and EL	Annual	RFO				
						Visual 6monthly tree checks	6-monthly	HG				
OS05	Litter/dogfouling	Disease/infection/injury	4	3	12	Regular clearance with PPE						
		Insurance claim				Prompt response		HG	3	2	6	
		Damage to Council reputation				Insurances held: PL and EL	Annual	RFO				
						Consultation re dogs on leads & dog waste bins						Oct-23
OS06	Open water	Drowning	5	3	15	Warning notices	Weekly	HG	3	2	6	
						Rescue equipment check recorded	Weekly	HG				
						PPE and life jackets		HG				
						Insurances held: PL and EL	Annual	RFO				
		Disease				Monitor pond condition	Monthly	HG				
OS07	Access to sites after dark	Trips, slips, falls	4	3	12	Ensure soundness of paths	Quarterly	HG	2	3	6	
		Vandalism				Residents encouraged to report		Council				
						intrusions						Improved encusion barriers 2020-200
						Refer any A-S Behaviour to Police		DC				
						Lights maintained where provided		DC				
						Insurances held: PL and EL	Annual	RFO				
OS08	Playgrounds/skate ramps/Gym: equipment,	Personal injuries	4	2	8	Weekly visual check by trained groundstaff	Weekly	HG	2	2	4	
						Prompt response		HG				

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						Repaired as soon as practical, immediately if serious H&S hazard								
						External inspection RIIP qualified person	Annual	DC Council						
						Cllrs and residents encouraged to report								
						Age appropriate equipment		Council						
						Signage re: age provision								
						Insurances held: PL and EL	Annual	RFO						
						Annual external inspections - bkd by OSO	Annual							
OS09	Maintenance operations	Personal injuries	5	3	15	Activities Risk assessments in place for all activities and controls maintained	Annual Quarterly	HG	3	1	3			
						Insurances held: PL and EL	Annual	RFO						
						Quarterly inspections	Quarterly							